

**LEXINGTON-FAYETTE URBAN COUNTY AIRPORT BOARD**

**REQUEST FOR QUALIFICATIONS**

**ENVIRONMENTAL COMPLIANCE, NEPA DOCUMENTATION AND  
SUSTAINABILITY SERVICES**

**BLUE GRASS AIRPORT, LEXINGTON, KENTUCKY**

The Lexington-Fayette Urban County Airport Board (LFUCAB) invites professional consulting firms interested in performing on-call environmental compliance, National Environmental Policy Act (NEPA) documentation, and sustainability services for Blue Grass Airport (LEX) to respond to this Request for Qualifications (RFQ) with a written Statement of Qualifications (SOQ). The contract for these services will be administered by LEX staff on behalf of the LFUCAB. A pre-proposal meeting will be held on **July 9, 2024, at 1:00 p.m. EDT**, in the LEX Board Room.

**SOQs will be reviewed and evaluated by the LFUCAB's Selection Committee. At its discretion, LFUCAB may shortlist two or more firms to participate in interviews. One firm will be selected based on qualifications, as defined by the Evaluation and Selection Criteria established in this RFQ, to provide the requested services. Once selected, the successful prime contracting entity will enter contract and rate negotiations with the LFUCAB. For this RFQ, the successful firm will be contracted for 3 years with labor rates to be negotiated annually. Two 1-year extensions may be added at the discretion of the LFUCAB. Services requested under the contract will be performed on a task order basis with task order fees established on a time-and-materials basis.**

In response to this request, interested prime contracting entities must provide LFUCAB with four (4) printed copies of the SOQ and one (1) digital copy on a USB drive. The SOQ shall be limited to no more than thirty (30) pages printed double-sided (i.e., one double-sided sheet of paper counts as two pages). Note that covers, letter of interest, tabs, and spacer pages are not counted towards the total page count. Firms are instructed **NOT** to submit a fee proposal. The SOQ must be received at the LFUCAB offices **no later than 3:00 p.m. EDT on August 8, 2024**. Submittals received after this time will not be reviewed or considered. Interested prime contracting entities may deliver their SOQ by U.S. Mail, overnight, or courier to:

Mr. Brent Perry, C.M.  
Design & Construction Manager  
Blue Grass Airport  
4000 Terminal Drive, Suite 206  
Lexington, KY 40510

**PROJECT CONTACT**

Please email all questions regarding this request for the Environmental Compliance, NEPA Documentation, and Sustainability Services to Brent Perry at [bperry@bluegrassairport.com](mailto:bperry@bluegrassairport.com).